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| 附件2： |
| **校内工作人员进出学生公寓申请表（多人）** |
| 部门（盖章）： 负责人（签字）： |
| 日期 | 来访人员信息 | 受访人员信息 | 事由 | 备注 |
| 部门  | 姓名 | 工号 | 联系方式 | 姓名 | 楼栋号 | 寝室号 | 床号 |
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说明：此表一式二份，一份由学院留存，一份交公寓楼宇值班人员。